

## Christ the King Lutheran Church and Preschool

1305 Pine Street Snohomish, WA 98290  
www.ctksnohomish.org Tel. 360-568-5704

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**Position:** Preschool Teacher Assistant

**Schedule:** Part-Time (Monday, Tuesday, Wednesday, 8:30 am - 12:00 pm, and possibly Thursday & Fridays from 8:30 - 11:30 am, September through June 10)

**Compensation:** \$17.00 per hour

**Direct Supervisor:** Preschool Director

**To Apply:** Submit a resume and cover letter to Melissa Marzolf, Preschool Director

### **Position Summary:**

Christ the King Lutheran Preschool, recognizing the uniqueness of each child and family, in response to the needs of our larger community and in order to live out the love and graciousness of Jesus, seeks to provide an affordable, high quality, age appropriate preschool experience that nurtures children in their spiritual, physical, social and emotional development. The preschool's mission is to provide a safe environment that introduces children to the life, love and grace of Christ and to the richness of being an interdependent member of Creation and the human community.

Christ the King Lutheran Preschool's mission, programs and staff are under the management of the Preschool Director, who is responsible to the Preschool Board.

### **Responsibilities:**

#### *Models Behavior*

- Lives the Christian faith
- Relates joyfully and sensitively to children
- Smiles, laughs, uses a pleasant voice
- Prays with and for others
- Acknowledges and respects others' feelings
- Works cooperatively with others
- Compliments good behavior and corrects inappropriate behavior
- Builds and strengthens positive relationships with other congregation program staff and volunteers

#### *Assists the Classroom Teacher*

- Assists classroom teacher in supervision and management of a group of children
- Interacts with, initiates and encourages children in daily activities
- Helps children control behavior using a Christ-centered, positive, consistent approach

- Helps children grow to become independent
- Helps prepare the learning environment, sets up interest centers, prepares materials as needed
- Assists teacher in record-keeping and observations related to children's development, health and behavior
- Prepares snacks
- Promotes integral learning during snack times
- Helps with general housekeeping tasks
- Attends to needs of individual children with sensitivity
- Attends required staff meetings
- Helps build a supportive, caring team
- Assists teacher in other ways as needed

**Education/Experience Preferences:**

- Strong history of working with young children
- Experience working within an early childhood educational program (or equivalent)
- CPR/First Aid training

**Other Requirements:**

- In an emergency, assistants should be able to lift the weight of a child (approximately 50 lbs.)
- A national background check must be completed prior to hiring, in compliance with Christ the King Lutheran Church's Safe Place Policy.
- Assistant shall provide proof of vaccination against COVID-19.
- Assistant shall submit a list of known immunizations s/he has had and most recent dates when immunized.